**DRC**

**Terms of Reference (TOR)**

**for**

**Conducting conflict sensitivity analysis in Central Darfur (Nertiti and Um Dukhun localities)**

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# Who is the Danish Refugee Council?

Founded in 1956, the Danish Refugee Council (DRC) is a leading international NGO and one of the few with a specific expertise in forced displacement. Active in 40 countries with 9,000 employees and supported by 7,500 volunteers, DRC protects, advocates, and builds sustainable futures for refugees and other displacement affected people and communities. DRC works during displacement at all stages: In the acute crisis, in displacement, when settling and integrating in a new place, or upon return. DRC provides protection and life-saving humanitarian assistance; supports displaced persons in becoming self-reliant and included into hosting societies; and works with civil society and responsible authorities to promote protection of rights and peaceful coexistence.

DRC Sudan country programme was established in 2004, initially responding to conflict in the Jebel Mara region of Darfur. Today, DRC continues to respond to both acute and protracted humanitarian needs across 8 localities in Central Darfur State via five base offices, as well as in Um Dukhun in South Darfur and in Khartoum, the capital where the country office is located. In the East of Sudan, DRC works through a consortium partner in Kassala and Gedaref states. The country programme focuses on three sectors: Protection, Economic Recovery, and Safer Communities.

DRC Sudan and key stakeholders are initiating a programme on building résilience towards durable solutions to inform conflict sensitive programming in central darfur. The country programme seeks to hire an external consultant to conduct conflict Sensitivity Analysis in Nertiti and Um Dukhun localities to inform the community action planning process.

# Purpose of the consultancy

The Danish Refugee Council based in Sudan seeks proposals from a national consultant to conduct conflict sensitivity analysis in central Darfur with a focus on two localities – Nertiti and Um Dukhun

# Background

DRC has been working in Central Darfur since 2004 with programmes focusing mainly on community-based protection. Besides this, DRC implements food security and livelihoods programmes as well as emergency shelter and distribution of non-food items (NFIs).

The Danish Refugee Council, with other key stakeholders have collaboratively developed a new project focused on building community resilience and supporting mixed-status populations in reducing aid dependency and facilitate pathways to durable solutions in central Darfur. Whilst the project primarily focuses on IDP solutions, the proposed area-based implementation approaches implies communities take a central role, and actively participate in identifying issues, prioritize them and inform key response strategies to address the issues at hand. This commitment is emphasized through a collaborative approach with key stakeholders to have an initial phase of evidence gathering, community engagement, and mobilization where the identification and consideration of all relevant stakeholder groups is a dedicated component of the project’s participatory design.

# Objective of the consultancy

The main purpose of the assessment:

* Produce a high-quality conflict analysis exploring roots and proximate causes, triggers, effects of local dynamics and actors involved in conflict and power dynamics plus their relationship to each other in the Project target areas in Central Darfur state, and the wider conflict dynamics within the wider Darfur region;
* Provide recommendations for a conflict-sensitive durable solutions programming for DRC and key stakeholders in the target areas (Um Dukhun and Nertiti localities)

The consultant will be required to:

**Duties/ Responsibilities of the Consultant :**

Lead all technical aspects of the assessment, work closely with the Chief of Party to develop an assessment plan including the required resources for each step, set up a technical assessment team with the required expertise and provide guidance with adaptive measures to overcome assessment challenges, especially at data collection phase.

The Conflict Sensitivity Analysis and Peacebuilding consultant will have overall responsibility to develop a methodological approach, develop assessment tools, train team members on tools, provide a scheme for data collection, data management and data analysis, and produce the assessment report

# Scope of work and Methodology

The consultant will have an overall responsibility to develop a methodological approach, assessment tools, train team members on the use of tools, develop a detailed work plan indicating how

the objectives of the consultancy will be achieved, provide a scheme for data collection, data management and data analysis, and produce a well synthesised assessment report.

The focus geographical areas for this assessment is central Darfur covering the two localities of Nertiti and Um Dukhun.

# Deliverables

The Consultant will submit the following deliverables as mentioned below:

| **Phase** | **Expected deliverables** | **Indicative description tasks** | **Maximum expected timeframe** |
| --- | --- | --- | --- |
| **Phase 1**  **Review** | **Presentation** | * Outlining a detailed methodology for the assignment and secondary data sources. * drafting of tools for data collection * Clearly indicating opportunities and potential challenges envisaged in the undertaking the assignment * Detailed plan with clear processes for data collection | **5 working days** |
| **Phase 2**  **Analysis** | **Intermediate report** | * Data collection, Working meetings, discussions, field visit * Drafting of report findings * Validation meetings and workshops | **20 working days** |
| **Phase 3**  **Reporting** | **Final report** | * High-quality and well synthesized conflits analysis report, highlighting the major conflicts in central Darfur, key conflict triggers/drivers in Nertiti and Um Dukhun localities in Central Darfur for displacement affected communities. * Present key findings of the assessment to DRC, partner organizations and other relevant stakeholders in an internal workshop setting. | **10 working days** |

The Consultant will provide the documentation:

1. TOR (term of reference)
2. RFP (Request for Proposal)
3. NDA (Consultant Confidentiality and Non-disclosure Agreement (NDA)
4. TBF (Technical Bid Form)
5. FBF (Financial Bid Form)
6. CDF (Consultant Declaration Form)
7. Consultancy Contract

# Duration, timeline, and payment

The total expected duration to complete the assignment will be no more than ***35 days***

The consultant shall be prepared to complete the assignment no later than 15th May 2023

The assessment is estimated to take/last 35 calendar days from date of final signing of the contract agreement.

The consultant should be prepared to complete the assignment no later than 15th May 2023

# Proposed Composition of Team

* Team Leader
* Assistant Team leaders
* Data Analysist
* Quality control
* Etc.

The Consultants to provide a list of staffs and their qualifications - who will directly be involved in the consultancy.

# Eligibility, qualification, and experience required

## Essential:

* At least 7 years’ experience with expert knowledge and experience in conducting conflict analysis and/or conflict sensitive assessments in Sudan, including development of assessment tools, data collection, data management and analysis, and report writing;
* Experience in support and supervision of data collection in hard-to-reach conflict affected areas;
* Experience of assessments through systematic community consultations using various participatory approaches and tools;
* Politically and culturally sensitive with qualities of patience, tact and diplomacy
* Fluency in English and Arabic, both verbal and written;
* Ability to write clear and effective reports ;

The capacity and willingness to be extremely flexible and accommodating in difficult working circumstances;

* **Eligibility**:
  + The consultant has the authorisation to work in ***Sudan***
* **Qualification**:
  + At least a Master’s Degree in Conflict management and Peace Building or political economy or Diplomacy and Foreign relations
* **Experience**:
  + At least 7 years’ experience with expert knowledge and experience in conducting conflict analyses and/or conflict sensitive assessments in Sudan, including engagements in Peace building and conflict resolutions initiatives. development of assessment tools, data collection, data management and analysis, and report writing;
* **Skills and knowledge**:

(candidates selected for interviews will be invited to share example)

* A solid understanding of *country’s cultural/economic* context
* Good understanding of conflict dynamics and Peace building initiatives in Darfur ; Sudan
* Politically and culturally sensitive with qualities of patience, tact and diplomacy
* Ability to assessment tools, data collection, data management and analysis, and excellents report writing skills.
* **Language requirements**:
  + Written and spoken fluency in ***English& Arabic***

# Technical supervision

The selected consultant will work under the supervision of:

***Henry Aleko***

***Durable Solutions Chief of Party***

[***henry.aleko@drc.ngo***](mailto:henry.aleko@drc.ngo)

# Location and support

The Consultant will provide her/his own computer and mobile telephone

# Travel

Consultancy will be base in Darfur, The Consultant will therefore be expected to arrange transportation, accommodation, insurance, food and to make adequate provision in the Financial Proposal, this is going to be a central Darfur based task/consultancy!

# Submission process

Refer to the RFP RFP-SDN-KRT-2023-003 -– Provision of Consultancy service form a consultant to conduct conflict sensitivity analysis. Clause IV. Submission of bids

# Evaluation of bids

Please refer to RFP-SDN-KRT-2023-003 – Provision of Consultancy service form a consultant to conduct conflict sensitivity analysis clause III

Only those shortlisted will be contacted for an interview with the panel to ensure their understanding of the consultancy services.